

Always
Seek
Knowledge

Gain
Radiance
Of
Wisdom



TOMORROW'S
Open the door to your future **KEY**

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Enhancing Your Energies for Career Growth and Personal Success

- a. Take a walk around the building where you work. Look at the foundation of the structure. If there are ant beds, treat them. If there are plants sprouting in cracks, remove them. If there are cracks, seal them. Attend to the foundations of your business.
- b. Look carefully at your work chair. Are the wheels worn? Is the seat torn? Is it wobbly? Does it support your lower back? Does it cover your back? Is the padding broken down? Is it time for a new chair?
- c. Spring clean the drawers of your desk and file cabinets. Get a shredder if necessary.
- d. Polish or spiff up your sign.
- e. Freshen up your website.
- f. Ask your clients for ideas about how else you might serve them.
- g. Shop your "competition." Look for fresh ideas. Share some of your ideas with them. Remember, there is no lack. The people who do the same business you do can be your best allies - and you can be theirs. Work together - collaborate for the good of all.
- h. Have a picnic with your coworkers. Get "down" to business and discuss new ways to grow.
- i. Dress for success. You must be in your mind and feel in your heart what you wish to become. You cannot feel unsuccessful and become successful.
- j. Put up motivational pictures, signs, and affirmations.
- k. Hand out blue ribbons for jobs well done.
- l. Reward yourself and your employees for jobs well done, good ideas, and extra efforts. You can do this with words (Good Job!), high fives, pats on the back, ringing bells, money, certificates, stars, ribbons, or even tickets to the movies. Get creative. People will work hard for toys and food too.
- m. If you work for someone else, treasure your customers. Memorize and call them by their names. Always help them find solutions to their challenges. There is always a way when you will. Your boss will treasure you!
- n. Go fly a kite. Write dreams on the ties for the tail and send them up to heaven. Let your spirit guides know you're asking for their help and thank them in advance for their support.
- o. Blow bubbles. Put your lips together and blow life into each bubble. Watch them float up and know your work is just as light in your mind as the bubbles are in the air.
- p. Whistle while you work. Or hum. Your attitude will dance to the tune you sing.
- q. Bring yourself flowers at work.
- r. Answer your phone with a smile in your voice. Your customers will hear it and want to be a part of the fun.
- s. Always give a bit more than your customers expect.
- t. Say thank you - and mean it.
- u. Sweep your front doorway and clean the glass on your door inside and out.
- v. Clean the cash register inside and out with a soft cloth dampened with an anti-bacterial cleaner like Lysol or Fantastic.
- w. Clean out and organize your purse and wallet. Balance your checkbook. Respect your money.
- x. Write thank you on all your invoices, along with your customer's name, in blue ink.
- y. Ask for referrals and reward your clients for sending them.
- z. Think big. Then think bigger. Go for it!! Live as if you are already the success you imagine. Your belief will become your life!

Excerpted from *Feng Shui & Moon Magic*

Trisha Keel is one of the most respected, published and sought after holistic life coaches and feng shui consultants in Texas. She makes places feel special and people feel whole, all as natural as can be. Her many books are available on Amazon.com.